



Enrolment Enquiry

Students seeking enrolment at Box Hill High School are asked to complete a Student Enrolment Enquiry form which can be printed from the school website www.boxhillhs.vic.edu.au or is obtained from the General Office.

Select Entry Accelerated Learning (SEAL) Enrolment

SEAL applicants are tested in the year prior to Year 7 entry. Students may also be tested for Year 9 entry, and will be accepted for SEAL enrolment based on various criteria, including testing results.

Neighbourhood Enrolment

With a ceiling on our enrolment numbers, a student living in Box Hill High School's "neighbourhood" seeking enrolment must present a document which provides proof of a permanent residence within our zone. The criteria for a "neighbourhood" enrolment is that Box Hill High School is the closest government secondary school to the permanent residence. Given the number of schools of varying distances in the area, the school neighbourhood zone is not available on a map.

Suitable documents are:

- A property ownership document in the name of the legal guardian who is living at the address.
- A commercial lease in the name of the legal guardian who is living at the address, which displays a commitment to property that lies within our zone for 12 months from the date of enrolment.

Special Consideration

Any student who is seeking another type of enrolment enquiry needs to fill in the enquiry form and attach in writing any special circumstances that need to be considered with their request.

International Student

All enquiries will be directed to our International Student Coordinator.

All further Department of Education and Early Childhood Development requirements are to be satisfied prior to enrolment.

For general information, please refer to our website: www.boxhillhs.vic.edu.au

Dianne Trengove
Enrolment Officer
Ph. 9875 9154
Email: trengove.dianne.r@edumail.vic.gov.au

Student Enrolment Enquiry

Date of enquiry : / /

Available times for interview for both parent and student: _____

Office use only: Time: Interview date :

Student

Student Surname _____

First given name _____

Second given name _____

Preferred name _____

Gender (circle) M F Date of Birth / /

Country of Birth _____ Birth Certificate sighted Yes No

Proof of birth date must be sighted by the school Passport sighted Yes No Sub class _____

Proposed year level _____

Other family members attending this school _____

Family home address: With a ceiling on our enrolment numbers, a student living in the Box Hill High School's "neighbourhood" seeking enrolment must provide a document which provides proof of a permanent residence within our zone.

Number and Street _____

City _____ Postcode _____

State _____ Country _____

Telephone no. _____

Mob. no. _____ Email. _____

Primary Family details i.e. the legal guardian for the student. Proof of legal guardianship is required.

Adult A

Gender (circle) M F

Title: (circle) Mr Mrs Ms Miss

Surname _____

First Name _____

Country of birth _____

Native language _____

Contact No. _____

Interpreter required Y N

Relationship to student: _____

Parent, Step-parent, Adoptive parent, Foster parent,
Relative, Friend, Self, Other.

Adult B

Gender (circle) M F

Title: (circle) Mr Mrs Ms Miss

Surname _____

First Name _____

Country of birth _____

Native language _____

Contact No. _____

Interpreter required Y N

Relationship to student: _____

Parent, Step-parent, Adoptive parent, Foster parent,
Relative, Friend, Self, Other.

Primary Family mailing address details if different than home address

Number and Street _____
 City _____ Postcode _____
 State _____ Country _____

Living with Primary family (circle) Always Mostly Balanced Occasionally Never
 Correspondence to (circle) Adult A Adult B Either Both
 Language spoken at home _____

Current School

School name _____
 Current school address _____
 Suburb _____ Postcode _____ Ph. No _____
 Contact person & position held _____
 Reason for leaving current school _____
 Reason for wanting to attend Box Hill High School _____
 Student's strengths _____ Student's weaknesses _____
 Favourite Subjects _____ Curriculum preferences _____

Type of Enrolment

Neighbourhood _____ SEAL _____ Special consideration _____ ● International Student _____
 ● The documents listed below are not required for International student enquiry.

Thank you for taking the time to complete this Student Enrolment Enquiry form. To be considered for enrolment, please bring the following documents when you are returning this form to Box Hill High School. All International Student enquiries will be directed to our International Student Co-ordinator.

€ **Proof of current address:** (When applying for Neighbourhood enrolment)

Suitable documents are:

- A property ownership document in the name of the legal guardian who is living at the address.
- A commercial lease in the name of the legal guardian who is living at the address, which displays a commitment to property that lies within our zone for 12 months from the date of enrolment.

€ **Most recent school report**

€ **Proof of birth date**

€ **Proof of legal guardianship**

Signature(s) of parents/guardians

Adult A _____ Dated / /

Adult B _____ Dated / /

Privacy Notice Box Hill High School is collecting your personal information to establish that you reside within the school's enrolment zone. Your information will not be disclosed to any other organisation without your consent, or unless authorised or required by law. You can access your personal information held by the school by contacting Dianne Trengove by phone on 9875 9154 or emailing: trengove.dianne.r@edumail.vic.gov.au

If you choose not to provide some or all of the information asked for, we may not be able to enrol your child in Box Hill High School.